

Recommended Reductions Submitted to Council

Department / Division	Item to Review	Approved (Y/N)	Council Date	Comments
Corporate (led by Municipal Governance and ITT)	<ul style="list-style-type: none"> Document Management System 	Yes	October 5, 2020	\$400,000 has already been allocated in previous budgets for a full analysis of the requirement and the implementation of a digital document management system. Digitization of documents and records will enable improvements to efficiency and accessibility of information for staff and residents.
Corporate (Led by Financial Services)	<ul style="list-style-type: none"> Tax Rate Review 	No	October 5, 2020 November 23, 2020	A tax rate review has been undertaken by Financial Services with recommendations of rationalizing over 3,000 tax rates and the fairness of area rating.
Corporate (Led by Financial Services)	<ul style="list-style-type: none"> Tax Policy Review 	Postponed to spring 2021	October 5, 2020	A detailed analysis of the Farm, Industrial, Commercial, Multi-Residential and Residential tax ratios.
Corporate (Led by Financial Services)	<ul style="list-style-type: none"> Purchasing Policy 	No	October 5, 2020 December 14, 2020	Update Purchasing Policy to review and make recommendations for digitization, updated limits and delegation of purchasing authority. Investigate options and best practices for delegation of authority across the organization to ensure Council is working at a policy level and day to day operations are managed by staff.
CHS – Libraries	<ul style="list-style-type: none"> Number of locations and service delivery model 	No	November 9, 2020	Review usage, locations, future needs and modern delivery model and opportunities to co-locate with other municipal services (hubs).
IES – Engineering	<ul style="list-style-type: none"> Bridge Divestment Criteria 	Referred back to administration	November 9, 2020	Consider hiring an outside consultant to analyze core versus non-core infrastructure, particularly bridge infrastructure, and verify data to make informed decisions to assist to close the \$50+ million infrastructure gap with methods other than raising taxes.
IES – Engineering	<ul style="list-style-type: none"> Conversion of movable bridges to fixed structures 	Referred back to administration	November 9, 2020	Continue to make recommendations to Council on items to lower the lifecycle budget requirements (currently funded at approximately 54%). Continue focus on reduced buildings as services consolidated.
IES – Public Works	<ul style="list-style-type: none"> Leaf and Yard Waste 	No	November 9, 2020	Review and make recommendations relating to standardizing or eliminating the level of service of leaf and yard service across the municipality.
POLICE	<ul style="list-style-type: none"> Fleet Lifecycle Model 	Yes	NA	Review and analyze fleet utilization and repair cost to determine whether savings could be realized by extending front line vehicle lifecycles.