

## Supplementary Budget – Briefing Note

## 2022 Budget

## Housing Claims Analyst - Position for Affordable Housing Program Delivery

**Briefing Note required for:**

- items +/- \$50,000 or more
- changes in FTE
- Council Priority requests

Dept	Division	Item	Base Supp	Amount	FTE Impact
CHS	Housing Services	Housing Claims Analyst Grade 6.6	B	\$78,866	1.00
CHS	Housing Services	Transfer from CK Affordable Housing Reserve - 17315	B	(\$78,866)	
		<b>Total:</b>		<b>\$0</b>	

**Background:**

At the June 24, 2019 regular Council meeting, Council approved the recommendations of the Director of Housing, June 10, 2019 report to Council, authorizing the execution of the Ontario Transfer Payment Agreement (TPA) and approving the proposed Investment Plan. This included allocating 5% of the Program funding (maximum) towards administration costs. It is recommended that this position becomes base and that the 5% administration funding is used to offset part of the cost of this position.

**Comment:**

Administration funding transferred to the CK Affordable Housing Reserve is used to offset part of the cost of one full-time Grade 6.6 non-union position, the Housing Claims Analyst, to assist in delivery of the affordable housing programs.

